



Central Alabama Community College

Dependency Override Request Form

To guarantee consideration of your request, you **MUST** submit the following:

- Completed dependency override application (all sections)
- Supporting documentation
- Completed FAFSA and Independent verification forms
- Signed copy of your tax transcript or income information if not filing

If the documentation is not attached, your application will be returned to you marked incomplete. You must document your special circumstance(s).

A. Student's Information (Please Print)

Student's Last Name

Student's First Name

Student's M.I.

Student's CACC ID Number (if known)

Student's Street Address (include apt. #)

Student's Date of Birth

City

State

Zip Code

Student's Email Address

Home Phone Number

Cell Phone Number (include area code)

B. Check the reason for your independent status request:

- Parents' inability to provide support due to physical/mental capacity
 - Dissolution of student's relationship with the parents under circumstances initiated by the parents, which can be verified by reliable third parties
 - Abandonment by parents – must provide complete documentation
 - Illegal activities of parents such as sale/use of drugs, prostitution and/or gambling
 - Other: _____
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C. Documents Required

- A copy of the student's 2014 federal tax transcript
- A copy of two (2) bills or statements that prove you are self-supporting (cannot have lived in an apartment, house or building owned or leased by your parents)
- Detailed letter explaining the circumstances to claim independence
- Describe the current living situation and method of support since separation from parent(s)' home and provide appropriate documentation
- Notarized letters (if not on official letterhead) from reliable third parties, including counselors, teachers, clergy, attorney, and DHR verifying the circumstances of separation from parents
 - Documentation can be copies of restraining orders, notices of court or police action, confirmation of long-term residential treatment or interaction with a mental health center, and/or abuse centers.

IMPORTANT NOTE: For financial aid purposes, federal regulations have defined an independent student as one who meets at least one of the following conditions:

1. 24 years of age or older
2. Married
3. Orphan or ward of the court
4. Graduate/Professional student
5. Veteran of the US Armed Forces or on active duty in the US Armed Forces for purposes other than training
6. Have legal dependents, other than a spouse, living with them, **and** they are providing **more than 50%** of that person's support
7. Emancipated minor
8. Unaccompanied, homeless youth

Federal regulations permit Central Alabama Community College to override a student's dependency status **IF** unusual circumstances exist and can be documented. This determination is made on a case-by-case basis; however, the following conditions **ARE NOT** considered unusual circumstances and, by law, cannot be used for reasons of changing your dependency status:

- Parent(s) refusal to provide information
- Student does not wish to communicate with parents
- Student who has been previously considered independent for the purpose of receiving financial aid, but does not meet the current definition as outlined on the FAFSA
- Parents not claiming the student as a dependent for income tax purposes
- Student does not reside in the parent(s)' home
- Student demonstrating total self-sufficiency

These guidelines were prepared by the Department of Education with the philosophy that people are dependent upon their parents, at least until age 24, unless death or severe family problems intervene. Therefore, if a student believes they have extenuating circumstances that warrant a review of their dependency status, they may complete this form and provide the required documentation to request a dependency override. The student's narrative and supporting documentation from other **must** be detailed providing specifics about the family situations or problems.

D. Explanation of Circumstances – Please explain why you believe you should be considered independent. Your narrative should include information regarding your relationship with your parents and why they cannot or will not complete the FAFSA and/or assist you with your educational expenses. *Use separate sheet, if necessary.*

E. Financial Information

Monthly Expenses		Income	
Rent	\$	Net Monthly	\$
Phone	\$	Yearly	\$
Utilities	\$		
Car Payment	\$	Employer name and address:	
Fuel	\$		
Medical Insurance	\$		
Clothing	\$		
Food	\$		
Auto Insurance	\$		
Total	\$		

1. Did anyone claim you as a tax exemption in:

2013 _____ No _____ Yes Who? _____

2014 _____ No _____ Yes Who? _____

2. What is the most recent date you received support from or lived with your parents? _____

F. Student Certification

I certify that the information provided on this form is true and complete to the best of my knowledge. I have attached documentation to support my request. (Reminder – A decision by your parent not to support your cost of education is not an example of special circumstances as defined by the Department of Education.)

Student's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both. Also, you may be subject to disciplinary action by the College.

You should make a copy of this worksheet for your records.

Return this worksheet along with supporting documentation to the Financial Aid Office:

Financial Aid Office – Alexander City Campus
1675 Cherokee Road
Alexander City, AL 35010

Financial Aid Office – Childersburg Campus
34091 US Hwy 280
Childersburg, AL 35044

Financial Aid Office – Talladega Center
1009 South Street East
Talladega, AL 35160

The Free Application for Federal Student Aid (FAFSA) is the only form that a student is required to complete to be considered for student assistance from any of the Title IV, HEA programs. No additional application or other request for information can be required by an institution in support of the student's request for Title IV, HEA program assistance, except for information needed to ensure the student's eligibility for such assistance (e.g., information needed to complete verification or to demonstrate compliance with the student eligibility provisions of the HEA and the regulations).

It is the official policy of the Alabama Community College System that no person shall, on the grounds of race, color, handicap, gender, religion, creed, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Central Alabama Community College will make reasonable accommodations for qualified disabled applicants or employees.