

Central Alabama Community College

Application for Admission and Readmission

www.cacc.edu



Social Security No. _____ - _____ - _____ Date of Birth* ____/____/____ Male* Female*

Last name First Middle Previous Last Name(s)

Primary Address _____ City _____ ST _____ ZIP _____

County of Residence _____ Phone: Home _____ Phone: Cell _____

Ethnicity Origin* Hispanic or Latino Not Hispanic or Latino

Racial Background* Black or African American White Native Hawaiian/Other Pacific Islander
 American Indian Alaska Native Asian

U.S. Citizen Yes (skip next line) Permanent Resident Yes No If No, Type of Visa _____

Country of Citizenship _____ Country of Birth _____

Is English Your First Language?* Yes No

High School Information:

High School Attended _____ City and State _____

Year of High School Graduation _____ Or Planned High School Graduation Year _____

Type of Diploma: Advanced Standard Credit Based* Technical* Occupational* * Certificate

Did not Graduate High School and Do Not Have a GED *Available through school year 2013 only. **Available only through 2017.

If Occupational: Have you taken and scored at least a 16 on the ACT Yes No

Are You a Tech Prep Graduate Yes No

If You Did Not Graduate, What Was The Last Grade You Completed _____

Do You Have a GED Certificate? Yes No, Year _____ Testing Site _____

CACC Information:

Plan to Enroll: Year _____ Term: Fall(August) Spring(January) Summer(May) 1st Mini 2nd Mini

Primary Campus: Alexander City Childersburg Talladega Center & Part-Time or Full-Time

Classification: Freshman Transfer Readmit Transient From _____

Plan to transfer to a four-year college?* Yes No How many semesters do you plan to enroll at CACC?* _____

Program of Study (see page 4): Degree _____ Code (3 letters) _____ Program _____

List All Colleges Attended with city, state, and date including Nunnelley St. Tech, Alex City St. Jr. College, CACC

Do you hold a BS/BA degree from either college? Yes No College _____

Are you eligible for readmission to all previously attended colleges? Yes No

If No, Are you on Suspension or Probation at any college?

Do either of your parents have a four-year degree?* Yes No

RESIDENCY VERIFICATION

If you have **not** lived in Alabama for the last twelve months skip to the block below. Otherwise, check **one** of the boxes below regarding your in-state residency status.

I submit this application for in-state residence for tuition purposes based on one of the following:

- I hereby certify that the City of _____ is my residence in the State of Alabama and I intend to remain in the state of Alabama indefinitely. I further certify that I have more substantial connections with the State of Alabama than with any other state.
- I (or my non-estranged spouse) have lived in the State of Alabama for the last 12 consecutive months.
- I am a minor (under 19 years of age), and my parent(s)/legal guardian(s) has lived in the State of Alabama for at least 12 months.
- I have graduated from an Alabama high school or obtained a GED in the state of Alabama within two years of the date of this application. This is in accordance with the requirements set forth in the *Code of Alabama*.

I have not lived in Alabama for the last 12 months and:

I understand that an out-of-state student cannot attain resident student status simply by attending school for 12 months in the State of Alabama.

- The above in-state residency information does not apply to me. Please complete out of state address below.
- But I am entitled to in-state tuition **based on the item(s) checked below**. I understand that in order to be eligible for resident tuition rates, the burden of proof lies with me. Appropriate documentation is attached with this form in support of my request. Out of state tuition will be charged without documentation.

Out of State Address _____ City _____ State ____ Zip _

- I reside outside of Alabama in Troup, Harris or Heard county in Georgia which is within fifty miles of a campus of Central Alabama Community College. County _____

- I am a non-resident dependent student, and I or my supporting person can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.

- I am a permanent resident of Alabama, but have been out of state only on active duty with the U.S. military.

- I (or my spouse) can verify full-time employment in Alabama, and said employment will begin within ninety days of my registration.

- I am a non-resident dependent student, and my supporting person is a member of the U.S. military on full-time active duty stationed in Alabama under orders for duties other than attending school.

- I am a non-resident dependent student, and my supporting person is an accredited member of a consular staff assigned to duties in Alabama.

- I (or my spouse) am a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school

- I (or my spouse) am an accredited member of a consular staff assigned to duties in Alabama.

Application Certification – *I certify that I comply with the provision of the United States Selective Service Act (50 U.S. C. App 453) by having registered with the Selective Service Board or that I am not yet 18 years of age; and I will register when required or that I am not required by law to register. I hereby affirm that all information supplied in this application is complete and accurate. I understand that withholding information requested or giving false information may make me ineligible for admission and enrollment. I further understand that it is my responsibility to request official transcripts to be mailed to Central Alabama Community College. I hereby authorize release of directory information as defined in the college catalog. (I may restrict release of information by completing a Request to Prevent Disclosure of Directory Information form in the Admissions Office on an annual basis.) I agree to abide by the Policies and Student Code of Conduct outlined in the CACC General Catalog. Please note that if you apply for and are accepted into the nursing program, your major will be adjusted to reflect your acceptance into the program.*

Date _____ Signature _____

In case of emergency notify _____ Relationship _____

Phone # _____ Address _____

For Office Use Only: According to State Board Policy 801.01: Admissions; All students must provide one Primary Form of Documentation or Two Secondary Forms of Documentation for Admission to Alabama Community Colleges. All International Students must provide an acceptable VISA. Applicant has provided the following:

- One Primary Form of Documentation—Type: _____ Expiration Date: _____
- Two Secondary Forms of Documentation—Type: _____ Received By: _____
- Acceptable Visa Type: _____ Date Received: _____

Please detach and retain for your records.

IDENTIFICATION REQUIREMENT

State Board Admission policies require submission of the following documentation in person or through a notarized copy by U.S. mail prior to admission:

One primary form of documentation such as an unexpired Alabama driver's license; an unexpired Alabama identification card and unexpired U.S. passport; an unexpired U.S. permanent resident card;

OR

Two secondary forms of documentation, one which must be a photo identification card other than those specified above, **AND** one additional form of identification such as a Certificate of Naturalization; a Social Security card; a certified copy of a U.S. birth certificate.

International students must provide an acceptable VISA.

ADMISSION INSTRUCTIONS

Applicants must bring a completed Application for Admission, TB Questionnaire and appropriate identification document(s) to either campus. Applications not completed in their entirety may be returned to the applicant. If you are mailing your application and identification document(s), please note that the identification must be notarized and sent through U.S. Mail to the Admissions Office at the address below.

Transcripts and other official documents should be requested to be mailed directly to the Admissions Office at the address below.

Accelerated High School and Dual Enrollment Applicants – Contact your high school counselor for approval of enrollment.

Early College Enrollment Program Applicants – Contact your high school counselor for approval of enrollment.

First Time Freshman Applicants – See catalog for admission requirements and request that final *official* documents be mailed to the admissions office at the address below.

Transfer Applicants – Request that a final *official* transcript* be mailed to the admissions office from each college(s) previously attended. You should have a personal copy of your transcript with you at time of registration.

Transient Student Applicants – Request a completed transient letter from the institution you have been attending. The letter should be presented with the application or at registration and the letter should list the classes you are approved to take.

Nursing Applicants – Complete the nursing application in addition to this application. Check with the School of Nursing for application deadlines and additional requirements.

International Student Applicants – Contact the Admissions Office for requirements.

**Official documents must be mailed from the appropriate institution directly to:*

**Admissions Office
Central Alabama Community College
1675 Cherokee Road
Alexander City, AL 35010**

*Applicants with disabilities who require special assistance should notify the
ADA Coordinator/Counselor when the application is submitted.*

Please forward ADA documentation to the ADA coordinator.

Central Alabama Community College is an equal opportunity educational institution and, as such, does not discriminate on the grounds of race, color, gender, religion, creed, disability, age, or national origin.

PROGRAMS OF STUDY

Associate in Science (AS) Degree – General Program for undecided majors and for students transferring to a four-year college or university

GSS Associate in Science

Associate in Applied Science (AAS) Degree – Career/Technical Programs

AUT	Automotive Manufacturing Technology	IET	Industrial Electronics & Instrumentation
IM	AUT-Industrial Maintenance	MCO	IET/Industrial Maintenance/Multi Craft
GBC	General Business	COVL	Nursing (RN). Applicants must also submit application for the School of Nursing
CSCI	Computer Science	OAD	Office Administration
DDT	Drafting & Design Technology		

Associate in Occupational Technology (AOT) Degree – Career/Technical Programs

COS	Cosmetology	WDT	Welding
MCST	Machine Shop Technology		

Certificate (CER) – Career/Technical Programs

AUT	Automotive Manufacturing Technology	MSP	Machine Shop Technology
IM	AUT-Industrial Maintenance	PPN	Practical Nursing (PN) Applicants must also submit an application for the School of Nursing
CSCI	Computer Science	OAD	Office Administration
COSC	Cosmetology	WDTC	Welding
DDT	Drafting & Design Technology	IET	IET-Industrial Electronics & Instrumentation
MCO	IET-Industrial Maintenance/Multi Craft		

Short-Term Certificate (STC) (29 hours or less) – Career/Technical Programs

ASC	Heating and Air Conditioning	BMD	Industrial Biomedical Technology
IM	AUT-Industrial Maintenance	IET	IET-Industrial Electronics & Instrumentation
MAN	AUT-Manufacturing Technology	MSP	Machine Shop
ROB	AUT-Robotics & PLC Technology	WDTC	Welding
BMD	IET-Biomedical Technology	MCO	IET-Industrial Maintenance/Multi Craft
CNC	Computerized Numerical Control	TOOL	Tool & Die

Educational Experience or Personal Enrichment – May not necessarily lead to a degree or certificate.

PERE Technical Personal Enrichment/Refresher PERE Academic Personal Enrichment/Refresher

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Alexander City Campus
1675 Cherokee Road
Alexander City, AL 35010
256-234-6346

Talladega Center
1009 South Street East
Talladega, AL 35160
256-480-2066

Childersburg Campus
34091 U.S. Hwy 280
Childersburg, AL 35044
256-378-5576

Central Alabama Community College Tuberculosis Screening Policy

Central Alabama Community College works to ensure the health and safety of its students and employees, which includes a screening process to identify tuberculosis (TB) disease (active TB) or latent TB infection (LBTI) in students.

Individuals with active TB are required by Alabama law to be treated for TB or to remain isolated to protect others from the disease. Individuals with LTBI are advised to be treated to reduce their risk of developing active TB in the future. International students from countries with a high burden of TB (as determined by the World Health Organization) are at considerably higher risk and should be screened before being allowed to enter CACC. Extended travel or residency in a high burden area may also warrant screening, regardless of the student's country of birth.

The Alabama Department of Public Health (ADPH) and the Alabama Tuberculosis Medical Advisory Council has advised all colleges and universities to screen all first- time students (undergraduates, graduate, transfer, English- language program) prior to attending classes. Each student who is determined to be at- risk for developing TB must present the results of a TB skin test (Mantoux PPD) prior to entering CACC.

All first-time CACC students should follow the following procedure:

1. Upon application to the college, students must complete the TB risk assessment questionnaire and return the questionnaire to the Admissions Office prior to being admitted to the college.
2. Students with risk factors identified on the TB risk assessment questionnaire must have a TB skin test (TST) from their physician. Tests will be measured for as positive in conjunction with the individual's risk factors for TB. These tests must be completed prior to a student enrolling at CACC. **The student is responsible for all cost related to testing. Any student with a positive skin test and signs of active TB will not be permitted to enroll in the institution or attend class until cleared by the Alabama Department of Public Health.** CACC is required to notify the Alabama Department of Public Health Tuberculosis Program Manager promptly of individuals with signs or symptoms of active disease regardless of skin test status. Those individuals will be referred to appropriate healthcare providers for further evaluation and management.
3. Students with a documented previous positive TB skin test should not receive another skin test. These individuals are required to have a chest X-ray to rule out active disease. If the chest X-ray is abnormal and indicative of tuberculosis, a readable copy of the film and an official radiology report must be provided to the local health department. If there is no documentation of the previous positive skin test, the skin test may be repeated.
4. Students from the United States or other low risk areas for TB infection need not be screened routinely with TB skin testing. However, low risk students entering the health professions or working in facilities which place them at risk for developing TB infection or disease should be screened with TB skin testing before potential exposure as well as periodically thereafter.
5. Students with positive TB skin tests must have a chest X-ray performed to evaluate for active TB disease. Required chest X-rays may be performed by the local health department, or by a physician. If a chest X-ray is abnormal and indicative of tuberculosis, a readable copy of the film and an official radiology report must be provided to the local health department. Active TB disease **must** be excluded. The local health department will perform additional testing for individuals with a chest X-ray that is suspicious for TB. **The student is responsible for all cost related to X-rays.**
6. Students with a positive skin test and negative chest X-ray should contact the local health department regarding medication for latent TB infection. There are no restrictions on attending class, work, or campus activities for individuals with latent TB infection.

CENTRAL ALABAMA COMMUNITY COLLEGE TUBERCULOSIS RISK QUESTIONNAIRE

Name of Student: _____ Alternate I.D. #: _____

Phone #: _____ Email Address: _____

Yes No 1) To the best of your knowledge, have you ever had close contact with anyone who is sick with tuberculosis (TB)?

Yes No 2) Were you born in a country **not** listed below?
Country of birth: _____

Yes No 3) Have you traveled in a country or countries **NOT** listed below for more than one month OR lived in a country or countries **NOT** listed below for more than one month?
List countries: _____

American Region

Canada	Saint Lucia
Jamaica	United States of America
Saint Kitts and Nevis	Virgin Islands (USA)

European Region

Belgium	Luxembourg
Denmark	Malta
Finland	Monaco
France	Netherlands
Germany	Norway
Greece	San Marino
Iceland	Sweden
Ireland	Switzerland
Italy	United Kingdom
Liechtenstein	

Western Pacific Region

American Samoa	Australia
New Zealand	

If the answer to **any** of the above questions is **YES**, Central Alabama Community College will require you to complete a TB skin test (TST) from your physician prior to being admitted into the college. If you have had a previous positive TB skin test, please notify a CACC official.

I have been informed of the TB Policy at CACC and my signature verifies that I understand and agree to adhere to the policies and procedures established by the College.

Signature of Student: _____ Date: _____