## SPRING 2017 REGISTRATION SCHEDULE

### Registration Office Hours

- **Monday-Thursday 8:00 a.m.-4:30 p.m.**
- *The College will be closed on all advertised holidays.*

### Office of Disability Service Advising and Priority Registration

**Monday, Oct. 17 – Thursday, Oct. 20**
Office of Disability Service Advising and Priority Registration by appointment. Students should contact the ADA Coordinator at their respective locations to schedule an appointment.

**Monday, Oct. 24 – Friday, Oct. 28**

*Advising for currently enrolled students begins.* Advising by appointment with Faculty and Student Services Staff members. Faculty will send grades first announcements to schedule assigned advisees during their office hours. All students who are not assigned to a faculty advisor should schedule an appointment to meet with an advisor in the Student Services Office. *Students enrolled in the Student Support Services (SSS) Federal TRIO Program should contact the Academic Coaching Specialist or Director for SSS for advising and registration.*

**Monday, October 24, 2016**

Web Registration (www.cacc.edu) and On-Campus registration begins for currently enrolled, readmit, or transient students. Students may access web registration via their MyCACC accounts.

*On-campus registration* for currently enrolled, readmit, or transient students will be held on-campus in the Office of Student Services on October 31-November 2, November 7-23, November 28-December 14, 2016 and January 4-6, 2017.

**Friday, December 2, 2016**

*Tuition Deadline.* Students registering prior to this date for Spring Semester classes must have all tuition and fees paid in the Cashier’s Office or be confirmed in Financial Aid by 11:00 a.m. to avoid being deleted from classes.
*Friday, January 6, 2017* Registration for the Full Spring Semester and First Mini-term ends at 11:00 a.m.

*Final tuition due deadline for the full Spring 2017 Semester and First Mini-term.* Students registering for classes after December 2, 2016 and prior to this date for Spring Semester classes, must have all tuition and fees paid in the Cashier’s Office or be confirmed in Financial Aid by 11:00 a.m. to avoid being deleted from classes.

**Other Important Dates**

**Monday, January 9, 2017** Classes begin for the full Spring Semester and First Mini-term

Drop/Add and Schedule Change Period for students registered for the Spring Semester

**Monday, January 9 & Tuesday, Jan. 10** Drop/Add and Schedule Change Period

Drop/Add ends on Tuesday, January 10, 2017 at 4:30 p.m.

**Thursday, March 2, 2017** Registration for Second Mini-term classes

**Monday, March 6, 2017** Second Mini-term classes begin

**Monday, March 6 & Tuesday, March 7** Drop/Add for Second Mini-term classes

**Tuesday, March 7, 2017** Drop/Add ends for Second Mini-term classes at 4:30 p.m.

*Tuition Deadline for Student registering for SPRING SEMESTER 2017*

Students registering for Spring semester classes must pay all tuition and fees in the Cashier's Office or have their tuition and fees confirmed in the Financial Aid Office by December 2, 2017 by 11:00 a.m. to avoid deletion of their class schedule.

If a student registers for classes after December 2nd, all tuition and fees must be paid in the Cashier's Office or be confirmed in the Financial Aid Office by January 6, 2017 before 11:00 a.m. to avoid deletion of their class schedule.
JANUARY 6, 2017 is the last date for students to register and pay for SPRING Semester classes and first mini-term classes.

Students registering for 2nd Mini-term summer classes (that have not registered for these classes at the beginning of the Spring term) must pay all tuition and fees in the Cashier's Office by 4:30 p.m. on March 6, 2017 to avoid deletion of their class schedule for the 2nd mini-term. Students receiving financial aid are advised to register for all classes at the beginning of the term.

All tuition and fees for second-mini must be paid by March 6, 2017 at 4:30 p.m.

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IMPORTANT NOTICE REGARDING CLASS ATTENDANCE/PARTICIPATION
FOR SPRING 2017

Students who have not attended traditional/hybrid classes by January 17, 2017 will be dropped from the class(es).

Students registered in Internet class(es) who have not logged into their Moodle account and completed their mandatory on-line orientation assignment by 11:00 p.m. on January 17, 2017 will be dropped from the class(es).

Students enrolled in online math classes, who have not attended the mandatory in-person Math orientation session by January 17, 2017 will be dropped from the class(es).

Students who have been dropped from a class or classes will not be reinstated, unless there is a verifiable error made by the College. Please refer to the College Catalog for additional information regarding the Attendance Policy.

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Central Alabama Community College is committed to assisting students with disabilities in accordance with the Americans with Disabilities Act of 1990 (as amended) and Section 504 of the Vocational Rehabilitation Act of 1973 (as amended).

Individuals in need of reasonable accommodations for this event may request assistance by contacting the ADA Coordinator at the location of the event. For assistance in Alexander City or Millbrook, please contact Tiffanie Character at 256-215-4269 or tcharacter@cacc.edu. For assistance in Childersburg or Talladega, please contact Leslie Mitchell at 256-378-2003 or lmitchell@cacc.edu.
Please contact us as soon as possible so that necessary arrangements may be made. We may be unable to ensure availability of appropriate accommodations without prior notification.