

*Academic Bankruptcy**

Academic bankruptcy is the removal of one to three semesters of grades from the calculation of a student's cumulative grade point average (GPA). The following apply to any request for academic bankruptcy:

- I.** Academic bankruptcy is initiated by submission of a Request for Academic Bankruptcy form from the student to the Office of Student Services.
- II.** Upon receipt of the student's request, the College will inform the student that an award of academic bankruptcy may impact his/her financial aid status.
- III.** Academic bankruptcy may only be declared once and may be applied to no more than three (3) semesters, which do not have to be consecutive.
- IV.** The bankrupted courses and grades remain on the transcript but are not calculated in the student's cumulative GPA.
- V.** None of the coursework taken during a semester for which academic bankruptcy is declared, including hours completed satisfactorily, will be used to fulfill degree requirements.
- VI.** Developmental courses successfully completed during a period of academic bankruptcy can be used to fulfill prerequisites.
- VII.** To be eligible for academic bankruptcy, the student must have completed 12 semester credit hours of coursework at the College since the most recent semester for which the academic bankruptcy is requested. A grade of "C," "S," or higher is required in each course in 12 semester credit hours in the post-bankruptcy period.
- VIII.** When a student receives a declaration of academic bankruptcy, a permanent notation of "ACADEMIC BANKRUPTCY" will be reflected on the transcript for each semester affected.
- IX.** Approval of the academic bankruptcy status at the College does not guarantee other institutions will honor that status. This determination will be made by the respective transfer institution(s).

**Courses removed due to Academic Bankruptcy will continue to be calculated for financial aid Satisfactory Academic Progress.*