

HEA THEATER

System controls • One-page quick reference

1 START HERE | Small center System Control Panel

Power on this panel first. Then power on the audio and lighting consoles as needed.

Mode tab: Presentation = videos/media; Performance = stage performances/mics; Guest Console = guest equipment.

Audio tab: Media Player, Recording Playback and Video Audio levels. **Video tab:** source selection and projector controls.

2 PROJECTOR & VIDEO | Center panel

1. Connect/select your source: **Booth PC** for booth equipment or the left booth-wall HDMI; **Rack PC** for stage equipment or podium HDMI. Rack PC is behind the stage-right curtain, near the ramp.

2. Open **Video** → select source → tap **Projector On** (screen lowers).

3. Open **Audio** → enable/raise **Media Volume**. For HDMI/video sound, unmute **Video Audio**, which is normally muted.

3 MICROPHONES | Avantis, right side of booth

1. Switch on Avantis at the **back-left, above the power cable**. On the center panel, choose **Mode** → **Performance**.

2. On Avantis: **Bank** (top-left) → **Processing** → **Channel D** (bottom-left). Find the labeled mic channel (1-48).

3. Turn the mic **ON**; press its channel **Mute** button to unmute. Raise its fader gradually. Starting levels: **wireless handheld 0 dB; lapel -10 dB**. Adjust for the room.

4 LIGHTS | VariLight NEOX5, left side of booth

1. Press power at the **bottom/front-right underside**. Wait for the interface/blue lights to load. The separate monitor may be powered on/off independently.

2. Activate the **top-right master sliding switch**; lights will not display without it.

3. Use **Page + / -** on the left to find a preset page. Raise the slider(s) beneath the color knobs to the desired intensity. The last preset selected can change colors of other active presets.

5 SHUT DOWN | Use on-screen shutdown before cutting power

Projector: Video → **Projector Off** (screen raises).

Audio: Mute mic channels and turn mics off. Avantis → **Utilities** → **power symbol** → **YES**. Wait for shutdown, then flip the rear power switch off.

Lighting: Open the digital menu → **Shut Down**. Save only intentional changes to a program you plan to reuse; otherwise **do not save**. Wait until the lights shut off completely.

PRESET RECORDING | Only when intentionally creating a lighting preset

Choose an available page/channel: **red = recorded; blue/colorless = available**. Enter the fixture range (**## thru ##**) → set intensity with dials → **Record** → select destination channel → adjust its color dial → **Release** all settings → raise that channel's slider on its recorded page.

Quick checks: No lights? Check the master slide switch. No mic? Check Performance mode, mic power and channel mute. No video sound? Check source, Video Audio mute and volume.