eRefund Account Setup Instructions

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- 1. Go to <u>www.cacc.edu</u>
- 2. Click ONEACCS and sign in with CACC e-mail and password

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	Important Announcement: CACC Commencement Ceremonies will take place on Wednesday, May 12, 2021 More Information Here	
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- 3. Click the "STUDENT" tab
- 4. Click "Student Account" at the bottom of the list

Personal Information	Student	Financial Aid	
Search	G	0	

Student

Admissions Apply for Admission or Review Existing Applications
Registration Add or Drop classes
Student Profile View your Registration Status, Holds, and Class Schedule
Student Records View your grades and transcripts
Student Account View your account summaries, statement/payment history and tax information

5. Next click "Touchnet Payment Center" at the bottom of the list

Personal Information	Student	Financial Aid
Search	G	0

Student Account

Account Summary	
Account Summary by Term	
Account Detail for Term	
Select Tax Year	
Tax Notification	
View Holds	
Touchnet Payment Center	
RELEASE: 8.9.1.3	

6. In Touchnet Payment Center you have two options to set up Refund Account information

Option 1: Click the hyper link (Refund Account Setup) in the pink box that appears in the middle of the home page and it will take you to the area to key in your account information



To sign up for direct deposit of your refunds, complete your setup in the **Refund Account Setup** page.

Option 2: Click the "Refunds" option in the gray task bar and it will take you to the Refund Account Setup page



The links will bring up this Setup page

eRefu	nds	
eRefunc No more trip	Is puts money in your account FAST! s to your financial institution or waiting for a paper check to come in the mail. Direct Deposit is the secure and convenient way to	o get your refund.
payments ma	ide by credit card will be refunded to credit cards used for payment	
Refund	Methods	
A No	Two-Step Verification Profile. You must enroll in Two-Step Verification to update a Refund Method Enroll in Two	-Step Verification
Direct Do	eposit eceived in 1-2 business days e transferred to the personal checking or saving account of your choice.	
Funds will		

If you have a saved payment method in your profile that is used to make payments to CACC an option will be given to select this account information to be set up to receive eRefunds. This selection can be used or new account information may be entered.

<u>Please verify your account information is correct</u>. CACC is not responsible for information that is entered incorrectly. Please double check your account numbers. The account entered is where your refund will be deposited when the eRefund process is used to issue refunds.

Thank you for signing up for eRefunds!